

# NOTICE OF MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT

**THERE WILL BE A MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT ON TUESDAY, AUGUST 27, 2019 AT 10:00 A.M., IN THE COMMISSIONERS COURTROOM, ECTOR COUNTY ADMINISTRATION BUILDING ANNEX, ROOM 120, 1010 EAST 8TH STREET, ODESSA, TEXAS TO CONSIDER AND TAKE ACTION ON THE FOLLOWING AGENDA:**

## **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To consider, discuss, and take any necessary action regarding the re-appointments of the West Ector County Volunteer Fire Department Chief, Richard Pease as the Volunteer Fire Department appointee and Board Member, George Anderson as Ector County's appointee to the 911 Emergency Communication District of Ector County new term beginning October 1, 2019.  
Dale Childers – Commissioner Pct. 3
2. To consider, discuss, and take any necessary action regarding the update of Video Surveillance and Guard Patrol Systems; and approve a budget amendment to 2017 Jail Expansion Fund, Improvements and Construction, 047-420-5509 from 2017 Jail Expansion Fund, Unreserved Fund Balance, 047-3310 for \$333,822.  
Mike Griffis – Sheriff
3. To consider, discuss, and take any necessary action regarding the purchase of Tahoes; approve a budget amendment for an amount of \$352,118, to Equipment Services, Donated Revenues 051-4171 and to Equipment Services, Motor Vehicle Equipment and authorize the County Judge to sign.  
Mike Griffis – Sheriff
4. To request approval of the County Clerk's Annual Records Archival Plan for FY 2019-2020 and to authorize execution of the Order by signature of the court.  
Jennifer Martin – County Clerk
5. To consider, discuss, and take any necessary action to purchase padlocks, a storage building, chairs, and a desk for the new addition to the County Jail expansion in the amount of \$2,573.74.  
Charles Pierce – Building Maintenance

## **AWARD OF BIDS/PROPOSALS**

6. To consider, discuss, approve, reject, modify, and take any necessary action on the Request for Qualifications (RFQ) for Civil Engineering Services Pool.  
Kenneth Lind – Purchasing
7. To consider, discuss, award, reject, and take any necessary action regarding the Highways and Streets – Metal Shed Covers Bid Options #2; approve a Budget Amendment of \$28,308, To: FMLR Fund – Road Maintenance Department – Improvements and Construction, 002-810-5509, From: FMLR Fund – Road Maintenance Department – Road Maintenance, 002-810-5241; and authorize the County Judge to sign.  
Kenneth Lind – Purchasing  
Evans Kessey – Highways & Streets

8. To consider, discuss, award, reject, and take any necessary action regarding the Office Supplies and Toner/Ink Cartridges, and authorize the County Judge to sign.  
Kenneth Lind – Purchasing

## **CONTRACTS/AGREEMENTS/GRANTS**

9. To consider, discuss, approve, reject, and take any necessary action regarding the AIA Change Order #18 for the Jail Additions and Renovations Project and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
10. To consider, discuss, and take any necessary action regarding an Agreement between Ector County Detention Center and Permian Medical Staffing, LLC. DBA, Texas PRN for temporary nursing staff and authorize the County Judge to sign.  
Mike Griffis – Sheriff
11. To consider, discuss, and take any necessary action regarding the proposed Amendment Number Two to the Agreement for the Provisions of Meals between Ector County and Summit Food Service, LLC for the Ector County Law Enforcement Detention Center effective September 1, 2019 – September 30, 2020 instead of the original effective date of October 1, 2019.  
Mike Griffis – Sheriff
12. To consider, discuss, and take any necessary action regarding CyberRisk Short Form Renewal Application and Government Entity Crime Coverage Application and authorize the County Judge to sign.  
Sam Brijalba – Human Resources
13. To consider, discuss, and take any necessary action regarding Travelers Indemnity Company Insurance Renewal Contract (in partnership with USI Insurance Services) for the 2019-2020 Policy Term comprised of the following coverages: Property, Inland Marine, Commercial General Liability, Commercial Auto, Commercial Umbrella/Excess Liability, Employee Benefits Liability, Law Enforcement Liability, Public Entity Management Liability, Public Entity Employment-related Practices Liability, and Crime; authorizing the County Judge to sign.  
Sam Brijalba – Human Resources
14. To consider, discuss, and take any necessary action to approve renewal with Group Resources, Inc. as the county's third party administrator with Stop Loss as recommended and authorize the County Judge to sign.  
Patricia Patton – Insurance
15. To consider, discuss, and take any necessary action on revision of Term Hangar Lease Agreement.  
David Peck – Projects Manager/Airport
16. To consider, discuss, and take any necessary action regarding assigned Wildcatter Aviation contractual interest to Texas Aero, adding (3) 5 year extensions to Texas Aero lease agreement and to review and make changes to insurance requirements to meet industry standards.  
Eddy Shelton – Commissioner Pct. 1

## **PERSONNEL REQUESTS**

17. To consider, discuss, and take any necessary action regarding a request to approve and review the job description of the LVN (part-time) and to post job with starting pay of \$20.00.  
Brandy Garcia – Health Department

18. To consider, discuss, and take any necessary action regarding starting pay for Immunization Grant Public Health Nurse/LVN at a Step 4.  
Brandy Garcia – Health Department
19. To consider, discuss, and take any necessary action to change the job title from Immunization Program Manager to Public Health Nurse/LVN and the job description.  
Brandy Garcia – Health Department
20. To consider, discuss, and take any necessary action regarding starting pay for Health Inspector/Sanitarian (non-licensed) at a Step 6.  
Brandy Garcia – Health Department

## **POLICIES/PROCEDURES**

21. To consider, discuss, and take any necessary action to revise Section 5.04 Smoking Section of the Ector County Employee Handbook to include language on electronic nicotine delivery systems (ENDS).  
Patricia Patton – Human Resources
22. To consider, discuss, and take any necessary action to approve the County Auditor as a co-investment officer for Ector County.  
Randy Donner – County Auditor

## **PUBLIC WORKS**

23. To consider, discuss, and take any necessary action for Chavez MHRC Lots 7 & 8, Block 2 Sterling Park 2<sup>nd</sup> Filing being a 220.14 acre tract of land in Sections 39 & 46, Blk 42, T-2-S T&P RY Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
24. To consider, discuss, and take any necessary action for a Replat of a 5.02 Acre Tract being part of Lot 2 and all of Lots 3 thru 5, Block 8, Plumaneary Subdivision 1<sup>st</sup> Filing located in the East half of Section 7, Block 43, T-1-S T&P RY Co. Survey Abstract No. 52, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
25. To consider, discuss, and take any necessary action for Luevano Estates being a Replat of the East half of Tract 13 of Resurvey-Partition Plat of Section 42, Block 43, T-2-S, T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
26. To consider, discuss, and take any necessary action for Western Fields, 2<sup>nd</sup> Filing a Subdivision of 20.00 acres in Section 24, Block 44, T-2-S T&P RY Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
27. To consider, discuss, and take any necessary action for Western Fields, 3<sup>rd</sup> Filing a Subdivision of 20.00 acres in Section 24, Block 44, T-2-S T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager

28. To consider, discuss, and take any necessary action for Happy Fields a Subdivision of 48.65 acres in Section 24, Block 44, T-2-S T&P RY. Co, Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
29. To consider, discuss, and take any necessary action on a Replat of 1.53 Acre tract out of Lot 4, Block 16, Gardendale Subdivision, a Subdivision of Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
30. To consider, discuss, and take any necessary action for Lujan MHRC Lot 1, Block 7, Golder Acres, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
31. To consider, discuss, and take any necessary action for Gallegos MHRC to serve Lots 1 & 2, Block 1, Gallegos West, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
32. To consider, discuss, and take any necessary action for Arzate/Eglesias MHRC to serve Lot 2, Block 6, Sterling Park 3<sup>rd</sup> Filing, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
33. To consider, discuss, and take any necessary action for Gorman MHRC to serve Lots 7-15 Replat of Lots 1 & 2, Block 2, Brown Industrial Sites, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager
34. To consider, discuss, and take any necessary action for Paredes MHRC Lots 6-12 & Lot 14, Block 1, Mesquite Oasis, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Projects Manager

## **CONSENT AGENDA**

35. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:
  - a. To consider and approve a line item transfer to FMLR Fund, Road Department, Improvements and Construction, 002-810-5509 from Road Department, Road Maintenance, 002-810-5241 for \$13,950.  
Evans Kessey – Highways & Streets
  - b. To consider and approve a line item transfer to General Fund, 70<sup>th</sup> District Court, Departmental Furniture & Equipment, 001-060-5199 from 70<sup>th</sup> District Court, Educational Travel, 001-060-5161 for \$600.  
Randy Donner – County Auditor
  - c. To consider and approve a line item transfer to Self-Funded Liability Insurance Fund, Claims Settlements, 032-960-5382 from County Legal Fees, 032-960-5334 for \$5,000.  
Randy Donner – County Auditor

## BUDGET/FINANCIAL

36. To consider and approve budget amendment to General Fund, Purchasing, County Advertising, 001-290-5403 from General Fund, Unreserved Fund Balance, 001-3310 for \$2,000.  
Randy Donner – County Auditor
37. To consider, discuss, and take any necessary action to propose an Ad Valorem Tax Rate for Ector County for 2019-2020 and if said tax rate is higher than the effective rate to set the time and date of the required hearings.  
Debi Hays – County Judge
38. To consider and approve the Accounts Payable Fund Requirements Report for August 27, 2019 to review County financial statements and reports.  
Randy Donner – County Auditor

## EXECUTIVE SESSION

39. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.  
Debi Hays – County Judge
40. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.  
Debi Hays – County Judge
41. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.  
Debi Hays – County Judge

**If necessary following any closed or executive meeting, the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

**If, during the course of the meeting covered by this notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**



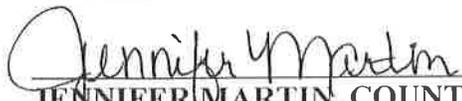
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DEBI HAYS, ECTOR COUNTY JUDGE

POSTED: 4:16 A.M. P.M.

AUGUST 23, 2019

ATTEST:

  
JENNIFER MARTIN, COUNTY CLERK

*The Ector County Commissioners Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners Assistant at 432-498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*